

ATTACH HERETO: (From applicant and spouse)

- Have fingerprints taken electronically at UPS Store in Douglas, GA after completing the Fieldprint application online at : Fieldprintgeorgia.com
- Criminal Record Information from Coffee County E-911
- Sign Privacy Rights for COGENT
- Sign Privacy Act Statement for COGENT Fingerprints
- Cash or Personal check in the amount of the charge for fingerprint application from COGENT made payable to Coffee County Commissioners for processing of Fingerprints application
- Affidavit of Citizenship
- Plat of Property
- Proof that property taxes are current
- Proof that Solid Waste account is current
- Apply online for State of Georgia Alcohol license
- Three letters of reference from reputable citizens

After the above documentation is complete, the County Clerk will email the Douglas Enterprise the notice to publish the meeting date that the application will come before the Board of Commissioners. This will advertise for (2) editions. The applicant is responsible for paying the fees at the Douglas Enterprise prior to publication.